

PRIVACY POLICY – Information on the processing of personal data

Articles 13 – 14 R. (EU) 2016/679 – GDPR

1. DATA PROCESSING OWNER

The data controller is Saip S.U.R.L. (VAT number: 00772020962) to which any request for information regarding the processing can be sent, both to the address of the headquarters in 940 Science Blvd. Suite C. 43230 Gahanna, COLUMBUS, OHIO – North America, and by email to info@saipnorthamerica.com using the dedicated [module](#).

2. PURPOSE AND LEGAL BASIS OF THE PROCESSING OF THE COLLECTED DATA

a. The data is collected to allow the Owner to provide its services, as well as for the following purposes:

- Respond to requests for information
- Get in touch with the User
- Fulfill the contractual obligations assumed
- Evaluate and select the curriculum vitae sent spontaneously or following the publication of any job offers on the "work with us" page of this site;
- Fulfill the legal obligations imposed on the Data Controller
- Adopt security measures
- Process navigation statistics

The provision of data is mandatory to benefit from the above services and any refusal will make it impossible for the undersigned to provide the requested service or product.

b. The personal data provided may also be processed for:

- promotional activities of the writer,
- Sending newsletters by e-mail and/or fax and/or surface mail.

For these particular processing activities, you will be asked for your specific consent, which may be revoked at any time.

3. TYPES OF DATA COLLECTED

The Personal Data also collected through this Site, independently or through third parties, are: general information, email, information relating to work activity and/or study curriculum, IP address, Usage data, Cookies.

b. Personal Data may be provided voluntarily by the User by sending an e-mail addressed to Saip S.U.R.L., by completing the contact forms or by sending an attachment, or collected automatically during the use of this Site.

c. Any use of Cookies - or other tracking tools - by this Site or by the owners of third-party services used by this Site, unless otherwise specified, has the purpose of identifying the User and recording the relative preferences for strictly linked to the provision of the service requested by the User.

d. The User assumes responsibility for the Personal Data of third parties published or shared through this Site and guarantees that he has the right to communicate or disseminate them, freeing the Owner from any liability to third parties.

4. METHOD OF TREATMENT

a. The Data Controller processes the Users' Personal Data by adopting the appropriate security measures aimed at preventing unauthorized access, disclosure, loss, modification or destruction of Personal Data.

The processing is carried out using IT and/or telematic tools, with organizational methods and with logic strictly related to the purposes indicated.

b. In addition to the Data Controller, in some cases, categories of persons involved in the organization of the Data Controller (administrative, commercial, marketing, system administrators) or external subjects (such as third party technical service providers, postal couriers, hosting providers) may have access to the Data. , IT companies, communication agencies) also appointed, if necessary, as Data Processors by the Data Controller.

The updated list of Managers can always be requested from the Data Controller.

CONSERVATION PERIOD

The aforementioned data will be kept for as long as necessary to carry out the contractual or pre-contractual service requested or in any case for a period of time not exceeding the achievement of the purposes for which the personal data are processed and in compliance with the conservation law terms of a legal, fiscal or accounting nature.

DATA TRANSFER

The personal data collected through this site are not transferred to third countries or other international organizations.

RIGHTS OF THE INTERESTED PARTY

Pursuant to the European Regulation 2016/2016 – GDPR, and the national legislation in force, the interested party can, according to the methods and within the limits established by the current legislation, exercise the following rights:

- request confirmation of the existence of personal data concerning him (data subject's right of access – art. 15 GDPR);
- know its origin;
- receive intelligible communication;
- have information about the logic, methods and purposes of the processing;
- request the updating, rectification, integration, cancellation, transformation into anonymous form, blocking of data processed in violation of the law, including those no longer necessary for the pursuit of the purposes for which they were collected (right rectification and cancellation – articles 16 and 17 GDPR);
- right to limit and/or object to the processing of data concerning him (art. 18 GDPR);
- right of revocation;
- right to data portability (art. 20 GDPR);

- in cases of treatment based on consent, receive your data provided to the owner, in a structured and readable form by a data processor and in a format commonly used by an electronic device;

the right to lodge a complaint with the Supervisory Authority (art. 15 GDPR).

1. ATTENTION: This information may be subject to updates in compliance with current legislation; We therefore ask you to review it periodically.